



# Press Operator & Finisher

## Job Description

**Department: Production**

**Location: Shipshewana, IN**

**Reports to: Sign Supervisor**

**Interfaces with: Production**

### Who we are

LaGwana is a creative services company based on Christian principles. As such, we aim to grow and empower our employees, serve our local community, and fairly serve our customers.

### Job Role Summary

The Press Operator and Finisher performs on-site graphics installations, builds and finishes rigid signage, and maintains tools and equipment in production areas.

### Key Responsibilities/Tasks

- Determines needs for installations
- Works with supervisor to help with installs
- Makes sure materials are available when needed
- Effectively runs machines
- Maintains a clean working area
- Performs routine maintenance as needed
- Builds and finishes rigid signage
- Installs signage on site
- Applies graphics
- Operates boom truck and forklift

### Personal Skills/Qualities

- Detail-oriented
- Values customers and the company
- Time management
- Approachable/friendly
- Organized
- Problem solver
- Fast learner
- Critical thinking
- Team player
- Great communicator
- Welcomes constructive criticism and feedback
- Capacity to learn and grow

### Technical Skills/Knowledge

- Technical experience preferred
- Computer proficiency
- Customer service
- Murphy's Law
- Design sense

### Work Environment

The work environment described here are representative of those that must be met by an employee to successfully perform essential job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

While performing the duties of this job, the employee is regularly required to effectively communicate through speaking, listening, and typing. The employee frequently is required to stand and walk as well as lift up to twenty pounds.

The main duties of this job are performed in an office setting. Overtime may be required on occasion.