



# Sign Finisher

## *Job Description*

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**Department: Signs**

**Reports to: Sign Supervisor**

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### **Who we are**

LaGwana is a creative services company based on Christian principles. As such, we aim to grow and empower our employees, serve our local community, and fairly serve our customers.

### **Job Role Summary**

The Sign Finisher is primarily responsible for producing high quality signs for customers. This includes hands-on installation of signage, adhesive vinyl graphics, banners, rigid panel signs, and wide format digital prints on windows, walls, and vehicles.

### **Key Responsibilities/Tasks**

- Finishes printed sign jobs (cutting, applying, etc.)
- Works with sign printer operator on jobs
- Helps complete jobs in a timely manner
- Follows OSHA guidelines
- Keeps sign area clean and tidy
- Keeps garage space clean
- Maintains boom truck
- Installs vehicle graphics
- Performs installations on-site

### **Personal Skills/Qualities**

- Detail-oriented
- Values customers and the company
- Time management
- Approachable/friendly
- Organized
- Problem solver
- Fast learner
- Critical thinking
- Team player
- Great communicator
- Welcomes constructive criticism and feedback
- Capacity to learn and grow

### **Technical Skills/Knowledge**

- Technical experience preferred
- Computer proficiency
- Customer service
- Murphy's Law
- Design sense a plus
- Forklift operations a plus

### **Work Environment**

The work environment described here are representative of those that must be met by an employee to successfully perform essential job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

While performing the duties of this job, the employee is regularly required to effectively communicate through speaking, listening, and typing. The employee frequently is required to stand and walk as well as lift up to twenty pounds.

The main duties of this job are performed in an office setting. Overtime may be required on occasion.